

CABINET MEMBER FOR CULTURAL SERVICES AND SPORT

Venue: Eric Manns Building, 45 Moorgate Street,
Rotherham. S60 2RB

Date: Tuesday, 9th March, 2010

Time: 10.00 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Minutes of the previous meeting held on 23rd February, 2010 (Pages 1 - 4)
4. January Revenue Budget Monitoring Report (Pages 5 - 11)
Nichola Stretton, Finance Manager, to report.
5. Culture and Leisure Services: Fees and Charges 2010/11 (Pages 12 - 31)
Marie Hayes, Events and Promotions Service Manager, to report.
6. Exclusion of the Press and Public.
The following item is likely to be considered in the absence of the press and public as being exempt under Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) (information relates to finance and business affairs):-
7. Approval of Tender for Clifton Park Buildings Completion Works (report herewith) (Pages 32 - 36)
Phil Gill, Green Spaces Manager, to report.

CABINET MEMBER FOR CULTURAL SERVICES AND SPORT
Tuesday, 23rd February, 2010

Present:- Councillor St. John (in the Chair) and Councillor Falvey.

F70. MINUTES OF THE PREVIOUS MEETING HELD ON 9TH FEBRUARY, 2010

Resolved:- That the minutes of the meeting of the Cabinet Member held on 9th February, 2010 be signed as a true record.

F71. CUSTOMER CARE – 1ST OCTOBER TO 31ST DECEMBER, 2009

Consideration was given to a report submitted by Emma Hill, Customer Service Standards Co-ordinator, which detailed performance statistics for Quarter 3 (October - December 09), against the Customer First Charter and suggested recommendations for improvement where necessary.

The Performance and Quality Team were currently reviewing the procedure for producing the statistical information received via this report and would be introducing changes over the next few months.

In terms of Culture and Leisure performance the following information was noted:-

- Percentage of letter from the public acknowledged within 3 working days, target 100% - Achievement 100%.
- Percentage of letters responded to from the public within 10 working days, target 100% - Achievement 88%. Recommendation:- A system of sending reminders when outstanding letters were approaching the deadline was in place and this was working well and an improvement was evident on previous quarters.
- % of telephone calls answered within 7 rings, target 90% - Achievement 74%. Recommendation:- Staff to ensure calls were diverted to another phone when they were not present, to ensure that teams were covered Monday – Friday 8:30 a.m. – 5:30 p.m. and Senior Managers to be informed where teams were continually failing to meet target.
- Appointment maximum waiting time of 5 minutes from agreed time, target 100% - EDS Achievement 95%. Recommendation:- Necessary to amend this information to reflect the performance of each Service Area as was done for the other targets and staff need to be reminded of the importance of receiving visitors promptly and within the five minute target set.

- Percentage of complaints acknowledged and responded to within timescales in the Corporate Complaints procedure, target 100% - achievement 100%.
- Percentage of complaints dealt with within timescale target 100% - Achievement 100%.

In addition to the customer care work involved as a result meeting the Customer Charter staff were also involved in Mystery shopping and customer care training for all new members of staff. Staff would also be involved in the Customer Service Excellence improvement plan which would shortly be launched.

The contents of the report were welcomed, but questions raised over the percentage number of telephone calls answered within seven rings with a target of 90% and whether the reported of 74% was correct.

The service improvements resulting from complaints from July to September, 2009 and action to be taken were noted, but questions raised over the feasibility of contacting all customers should a mobile library fail to turn up to its destination for whatever reason.

Resolved:- (1) That the contents of the report be noted.

(2) That consideration be given to the percentage number of telephone calls answered within seven rings calculation and for this to be re-assessed.

F72. CREDIT CRUNCH AND THE RECESSION - ROTHERHAM LIBRARIES RESPONSE

Consideration was given to a report presented by Bernard Murphy, Manager, Library and Information Service, which set out how Rotherham's Library and Information Service provided support and information relevant to combating recession.

Rotherham Library and Information Service enjoyed borough-wide trust and affection as a neutral, friendly and welcoming source of information. Rotherham's libraries were often a first point of contact when people have a query or want information on anything. This was particularly pertinent in times of recession when sometimes people needed information/advice/guidance, but did not really know where to go to in order to get it.

Libraries have always been very strong at sign posting to other agencies and great at helping people to help themselves, at no cost, through use of our printed and online resources. The public libraries were increasingly recognised as free, local easily accessible community spaces. Most services offered were free or low-cost at the point of use and therefore,

were even more attractive to local people in times of recession.

Frontline staff have been trained to help provide one to one and group support to get unemployed people on-line. They support on-line job searches, CV writing/job applications through the People's Network and also run short IT courses that could help unemployed with their ICT skills.

Public libraries in Rotherham were essential services with the potential to empower, educate, transform and inspire individuals and communities in times of crisis, such as the present recession.

The Cabinet Member and Adviser were, therefore, asked if they had any ways of promoting the Library Service further during the recession, any comments would be welcomed.

Discussion ensued on the services provided by the libraries and the value of their role in the community and the ways in which this should be promoted.

Resolved:- (1) That the contents of the report be received and noted.

(2) That Rotherham's public libraries remain a central focus and channel for Rotherham's response to the recession.

(3) That Rotherham's public libraries be recognised as a key way of helping local people and local communities deal with the local and individual impacts of the recession.

(4) That a list of available services, in bullet point format, be made available for display in each library window.

F73. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act (information relates to finance and business affairs).

F74. GRANGE PARK GOLF CLUB LTD – LEASE EXTENSION

Consideration was given to a report presented by Steve Hallsworth, Acting Director of Culture and Leisure, which presented the draft heads of terms relating to a proposed new lease agreement with Grange Park Golf Club Ltd.

The details of the key principles on which a new lease agreement could be negotiated were outlined.

Discussion ensued on the proposed annual rent, the excellent working relationship between the Golf Club and the Council and the process of negotiating the new lease agreement.

Resolved:- (1) That the Heads of Terms be approved.

(2) That a further report be submitted to the Cabinet Member for Cultural Services and Sport on the details of the new lease agreement.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Cultural Services and Sport Delegated Powers Meeting
2.	Date:	9th March, 2010
3.	Title:	January Revenue Budget Monitoring Report
4.	Directorate:	Environment and Development Services

5. Summary

To report on performance against the revenue budget for the Environment and Development Services Directorate as at **the end of January 2010** and to provide a forecast outturn for the whole of the 2009/10 financial year.

6. Recommendations

That Members note the current forecast year end outturn position of an overspend of £259,000 for the Environment & Development Services Directorate based on expenditure and income as at January 2010 and forecast expenditure and income to 31st March 2010.

That this report be referred to the Regeneration Scrutiny Panel for information.

7. Proposals and Details

Members are asked to receive and comment upon budget monitoring reports on a monthly basis from May onwards. This report reflects the position against budget for the period 1 April 2009 to 31 January 2009. The attached **appendices** give a summary of the projected 2009/10 revenue position for the Directorate;

Appendix A – E&DS Summary Report.

Appendix A1 to A5 – Service Level Summary Report.

Following the January cycle of budget monitoring the Directorate has identified that it is likely to incur an overspend of £259,000 (0.57%) against its total net revenue budget of £45,557,387. However, all possible actions to mitigate this are being taken.

The key pressures contributing to this position are :

- Under recovery of income due to a reduced number of planning applications
- Flood related costs (June 2009)
- Under recovery of income on the Parking Budget
- Winter maintenance pressures

Asset Management (£4k-)

The Service Director has worked to mitigate pressures within the Asset Management by offering savings on repairs and maintenance by only undertaking essential works, plus savings across the rest of the Service generated by an imposed moratorium on non pay budgets (Appendix A). All costs currently charged to the Land and Property Bank are being absorbed within this Service. The costs are unbudgeted and would normally be funded by de-minimus capital receipts, however, there have been no receipts in year to fund this expenditure. (Please refer to the section 9 for more details on this).

Business Unit (£117k-)

The Business Unit is effectively managing vacant posts (£90k saving), but has a small overspend (£20k) within Performance and Quality and has imposed a moratorium on the uncommitted Training budget (£47k) to mitigate the Directorate forecast overspend by £117k in 2009/10.

Culture and Leisure (£21k-)

Pressures within Culture and Heritage include staffing costs in Theatres (£38k) and the payment for SY Archives (£15k) these pressures are being offset by an underspend on staffing in Museums (£50k).

Pressures within Sports and Recreation include solicitor costs (£18k), operational costs at the Stadium (£35k), unrecovered debts (£64k), loss of income within Countryside budgets (£30k) but the delay in opening Clifton Park is partially offsetting these pressures (£59k-), as are savings in pay across the service area (£36k-).

The Service continues to work towards establishing the financial position of the Clifton Park Restoration Project. The Service is taking legal advice with regard to payments either due or from the Administrator dependant of the results of the assessment being carried out by the Quantity Surveyor. This is expected March 2009. However, additional costs have already been incurred for site security and fees as a result of UCS Civils leaving the site (£60k+).

Overall Libraries are forecasting an underspend (£51k-) and pressures within Libraries management are being offset by staff vacancies, materials fund savings and an expected reduction RBT charges (£39k-). The Service is continuing to work to achieve the savings offered in the 2009/10 budget.

Additionally, unbudgeted security costs at Ulley Reservoir (£27k) have been incurred.

A proposal has been made to offer part of the Museum Insurance monies post Floods 2007 to mitigate pressures within EDS Services (£100k-). A detailed report will be presented to Cabinet Member Cultural Services, outlining the risks of this proposal.

Planning and Regeneration (£400k+)

The key pressures for this Service are due to a continuing decline in planning applications. The projected income under-recovery is £590k. The Housing Planning Delivery Grant allocation has now been declared, and is lower than anticipated but is contributing (£96k-) to help offset the Service pressure of £470k. Other pressures within the service exist, £55k relating to the Mapping Systems, these are being offset by non recruitment to some posts (£21k-), and increased activity resulting in additional fee income from the LTP (£61k-). Work is continuing on a restructure of this service, though any savings will not be deliverable until the next financial year.

Streetpride (£0k)

There are some pressures being reported across Streetpride which include a shortfall on income within Parking (£109k), and energy costs on Street Lighting (£49k). Costs of £80k have been identified by Streetpride relating to the localised floods, which are unbudgeted. Some savings have been identified within Waste (£323k-) due to new contractual arrangements to help mitigate the pressures in this service. Analysis is shown on Appendix A – 5.

As a result of the recent severe winter weather, the Streetpride service are expecting that by the financial year end 90 gritting runs will have been delivered, but it is not possible to be certain on this. Current projections indicate a spend of £850k. The current revenue budget available for Winter Maintenance is £565,554 based on requirements for a milder Winter. A detailed report will be submitted outlining the types of work undertaken. The workforce will always be used to respond as required, and therefore, there can be additional daytime activity which will create a financial pressure. It is recommended that the Cabinet Member supports using the full amount of the Winter Maintenance Reserve as this Winter to date has been exceptional and would be classified as severe. If this is acceptable, the Reserve will be

depleted and its position will be need to be reviewed for future years. This budget will be regularly updated, and any changes reported.

Members have requested details of Agency and Consultancy spend to be included in Budget Monitoring reports. These costs are included in the overall Directorate forecast outturn position.

Table 1 : EDS Agency Spend For the Period : April to January 2010

Month	On Contract	Off Contract	Total
	£	£	£
April	23,114	14,360	37,474
May	44,426	15,324	59,750
June	61,594	24,318	85,912
July	56,717	35,684	92,401
August	36,467	19,357	55,824
September	73,054	25,423	98,477
October	59,650	23,478	83,128
November	70,972	33,588	104,560
December	43,153	10,511	53,664
January	95,374	21,281	116,655
Total	564,521	223,322	787,843

Table 2 : EDS Agency Spend Analysed By Expenditure Type For The Period :April to January 2010

	On Contract	Off Contract	Total
	£	£	£
Capital	48,478	0	48,478
Revenue	235,446	2,340	237,786
Trading	280,597	220,982	501,579
Total	564,521	223,322	787.843

The details for Consultancy spend will be provided from 2010/11, as the new arrangements were started part year, so the current data does not provide meaningful comparisons.

8. Finance

Please refer to the attached appendices for detailed financial analysis. The Directorate will continue to review its planned expenditure and identify and implement management actions to help mitigate the forecast overspend. The Directorate is now operating with an imposed a moratorium on all uncommitted, non-essential non-pay budgets in addition to the strict vacancy management arrangements already in place.

9. Risks and Uncertainties

The overall Directorate budget currently shows a projected overspend of £259,000. The Service continues to work to mitigate known pressures around Office Accommodation, the Land and Property Bank, and work is continuing

to determine the current position relating to Clifton Park, the findings were expected by the end of February, but an extension to this date has been requested.

It is now expected that the Winter Maintenance Reserve will be required in full (£154k) to partially offset the overspend, a result of the recent severe winter weather. A risk is also attached to the non use of Insurance monies relating to the Museum, and report to Cabinet Member, Cultural Services will present these risks, To date the reported position has reflected a combination of cost pressures partially being compensated for by savings/additional income being generated across the Service. The Strategic Director of Environment and Development Services and Cabinet Member have determined this is an acceptable way of balancing the budget in accordance with Financial Regulation Virement Note Section 11, without the need for implementing virement.

10. Policy and Performance Agenda Implications

Directorate budgets are aligned only to corporate priorities and spending within the agreed Directorate cash allocation is key to demonstrate the efficient Use of Resources.

11. Background Papers and Consultation

This is the ninth budget monitoring report for the Directorate for 2009/10 and reflects the position from April 2009 to January 2009. This report has been discussed with the Strategic Directors of Environment and Development Services and Finance.

Contact Name: Fiona Earl Principal Accountant EDS, Ext: 2083. E-mail: Fiona.earl@rotherham.gov.uk

REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at end January 2010)

Service	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Asset Management	#REF!	Current projections are that income recovery in year is achievable, and some savings have been generated as a result of the imposed moratorium. Costs which are charged to the Land and Property Bank for properties which are no longer occupied, and could realise a capital receipt, are currently unfunded, due to the non sale of assets, are being contained within th Asset Management budget.	G	A further report will be worked on outlining options for the future of the Land and Property Bank. Costs cannot continue to be absorbed within the mainstream revenue account for Asset Management.		G
Business Unit	#REF!	Identified savings due to freeze on recruitment and a moratorium on spend.	G			G
Culture & Leisure	#REF!	The key pressures are within Recreation and Sport (£92k) relates to security costs at Ulley post June 2007 Floods and loss of income on TCP café due to refurbishment, these are being offset by saving. These are being offset by an anticipated saving on Museum Insurance monies (subject to approval).	A	A report wil be taken to Cabinet Member on the use of the Insurance monies.		G
Planning & Regeneration Service	#REF!	The pressure within this Service Area is generally due to an under recovery of income due to a reduced number of application fees.	A	This has been highlighted as a key pressure throughout 2009/10 and has been put forward for investment in 2010/11.		G
Streetpride	#REF!	The key pressures within Streetpride are Winter Maintenance costs, Flood Related costs, and under recovery of income for Parking. There are other pressures within Street Lighting and Grounds Maintenance which are being offset by savings within Waste, and use of the Winter Maintenance Reserve (£154k).	G	That the overspend on Winter Maintenance (£265k+) will require the full amount of the Winter Reserve to be drawn down, and the balance of the pressure is currently being contained within the Streetpride Budget.	There will be no balance left in the Reserve for future years, and a strategic decision on how this is addressed will need to be resolved urgently, a request to transfer from General Fund balances should be made.	A
TOTAL	#REF!					A

#REF!

Culture & Leisure Services	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Culture & Heritage	3	There are pressure in Theatres due to staffing (£38K), and (£15k) for SY Archives which are being offset to some degree by an underspend in Museums due to staff vacancies (£50k).	G	No action required.		
Library Service	-51	This reflects a net underspend across Permanent Lending Libraries and Mobile Libraries	G	No action required.		G
Recreation & Sport	52	The key pressures are Halliwells re: sledging incident (£18k), Stadium (£35K), Enterprise (£64K), and loss of income within Countryside budgets (£30k) are being offset to some degree by underspend on Clifton Park delayed opening (£59K-) and savings on pay (£36k-)	A	Review of Grounds Maintenance charges, potential to reduce when service transfers from Ringway to RMBC.		A
Tourism	9	Subscription to Welcome to Yorkshire	A	No action required.		G
Service Management & Support	-20	There are small pressures within these budgets due to the budget savings offered for 2009/10 which have not realised the full saving in year. These are being offset by savings made due to staff vacancies and within the Materials Fund.	G			G
Post Flood work 2007	27	Actual costs for security Ulley (April - June) no funding available.	A	Consider under proposed Capital spend for rehabilitation of Ulley Reservoir, and absorb early year costs across the Service		G
Clifton Park Contract	60	Expected costs from UCS Civils re Clifton Park contract	A	Costs to be affirmed		
Museum Insurance Fund	-100	A proposal has been put forward to use part of the Insurance monies, and offer part as a saving to mitigate pressures within EDS Services.	A	A report will be taken to Cabinet member for Cultural Services and Sport in February seeking approval for this proposal		G
TOTAL	-21					

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Cabinet Member for Cultural Services and Sport
2.	Date:	9th March, 2010
3.	Title:	Culture and Leisure Services: Fees and Charges 2010/11
4.	Directorate:	Environment and Development Services

5. Summary

The report outlines the annual review of Culture and Leisure fees and charges for 2010/11.

6. Recommendations

6.1 That the fees and charges set out at Appendix A be approved.

7. Proposals and Details

The annual review of fees and charges for Culture and Leisure has recently taken place in line with the Service's Pricing Policy adopted in 2005. Where appropriate, charges have been increased by at least 2%. Where charges remain the same this is because either increasing a price would incur additional costs (e.g. for changing ticket/photocopying machines) or where managers feel that an increase would affect customer levels. Several prices have also been reduced in order to attempt to arrest a decline in usage.

It should be noted that several core services still remain essentially free of charge, e.g. public library service, museum service, archives and local studies service and casual access to green spaces and children's play areas. Where there is a charge there is often a concessionary rate and, particularly related to leisure activities, a junior Rothercard rate. Concessionary customers are not restricted to access at off-peak times as is the case in many other local authorities.

The charges for allotments are for financial year 2011/12. This is because allotment holders have to receive 12 months' statutory notice of any increase in line with Allotment Act Legislation. These charges are still well below comparable local authorities and it is the intention to increase them by 10% each year until we reach a comparable rate.

The proposed charges are with effect from 1st April, 2010 (25th March, 2010, for Country Parks and 1st September, 2010, for Civic Theatre).

8. Finance

The impact of the charges will be closely monitored to ensure that income targets are being reached and that prices are reviewed throughout the year as demand dictates.

9. Risks and Uncertainties

Where income targets are already stretched decisions have been taken to either leave the charge the same or increase by inflation rate only.

However, activities and services will still offer good value for money.

Service Managers will continue to act on customer feedback when appropriate.

10. Policy and Performance Agenda Implications

Sustainability: The proposals outlined will make a contribution to the sustainability of the service.

Corporate Priorities: The services/activities provided meet the Council priorities of Rotherham Alive, Rotherham Achieving, Rotherham Learning and Rotherham Proud.

11. Background Papers and Consultation

The charges have been developed in consultation with the Acting Director of Culture and Leisure and Service Managers across the Service.

Appendix A – Proposed Fees and Charges 2010/11.

Appendix B – Fees and Charges Front Sheet 2010/11.

Contact Name: Marie Hayes, Events and Promotions Service Manager, 01709 336883, marie.hayes@rotherham.gov.uk.

CULTURE AND LEISURE

APPENDIX A

FEES AND CHARGES FOR 2010/2011

SERVICE: LEISURE AND GREEN SPACES

Activity	2009/10 Full	2009/10 Conc/Rothercard	2009/10 Jnr. Rothercard	2010/11 Full	2010/11 Conc/Rothercard	2010/11 Jnr. Rothercard
ALLOTMENTS (applicable from 2011/12)						
Site per acre	£198.50	£198.50	N/A	£218.50	£218.50	N/A
Plot (plus water rates) - Statutory Site	£19.85	£19.85	N/A	£21.85	£21.85	N/A
Plot (plus water rates) - Temporary Site	£19.85	£19.85	N/A	£21.85	£21.85	N/A
Tool Shed	£10.45	£10.45	N/A	£11.50	£11.50	N/A
BOWLS*						
Season Ticket (April-September)	£60.00	£39.00	£33.00	£62.00	£40.00	£34.00
Season Ticket (October-February)	£30.00	£21.45	£18.15	£31.00	£21.45	£18.15
One Hour	£3.00	£1.95	£1.65	£3.20	£2.05	£1.75
NOVELTY GOLF*						
Novelty Golf	£1.30	£0.80	£0.65	£1.40	£0.90	£0.75
PAVILION HIRE*						
Commercial Hire	On application	On application	N/A	On application	On application	N/A
Canklow/Greenlands Park/Barkers Park Pavilion Room	£25 plus £5.00ph	£25 plus £3.25ph	N/A	£25 plus £5.00 ph	£25.00 plus £3.25 ph	N/A
CLIFTON PARK (non-vatable unless hired for sporting activity)						
Clifton Bowls Pavilion per hour	£7.90	£7.90	N/A	£9.65	£6.30	N/A
Clifton Bowls Pavilion outside normal building operating hours per hour	£7.90 + caretaking cost	£7.90 + caretaking cost	N/A	£9.65 + caretaking cost	£9.65 + caretaking cost	N/A
Clifton Garden Room per hour (Category B)	£22.70	£22.70	N/A	£23.20	£23.20	N/A
Clifton Garden Room and Sunspace per hour (Category A)	£30.00	£30.00	N/A	£36.50	£23.75	N/A
Clifton Garden Room outside normal operating hours per hour	£22.70 + caretaking cost	£22.70 + caretaking cost	N/A	£23.20 + caretaking cost	£23.20 + caretaking cost	N/A
Clifton Garden Room & Sunspace outside normal operating hours per hour	£30.00 + caretaking cost	£30.00 + caretaking cost	N/A	£36.50 + caretaking cost	£36.50 + caretaking cost	N/A
Clifton Garden House Courtyard	On application	On application	N/A	On application	On application	N/A
Clifton Garden House Courtyard Marquee per day	£150.00	£150.00	N/A	£150.00	£150.00	N/A
Caretaking costs outside normal building operation times per hour	£18.00	£18.00	N/A	£18.20	£18.20	N/A
Giant Chess per half hour*	£1.50	£1.00	£0.85	£1.50	£1.00	£0.85
Petanque per half hour*	£1.50	£1.00	£0.85	£1.50	£1.00	£0.85
Petanque/Bowls/Tennis Raquet/Chess Deposit*	£5.00	£5.00	N/A	£5.00	£5.00	N/A
Water Play exclusive use outside normal operation per hour	N/A	N/A	N/A	£50.00	£50.00	N/A
PLAYING PITCHES*						
Regular bookings that meet criteria - exempt VAT						
Class "A" Football/Rugby/Cricket (incl. Changing & Showering facilities)	£52.40(£45.60 VAT exempt)	N/A	N/A	£54.65(£46.50 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£34.00(£29.57 VAT exempt)	N/A	N/A	£35.55(£30.25 VAT exempt)	N/A
Class "B" Football/Rugby (incl. Changing Facilities but no services)	£44.60(£38.78 VAT exempt)	N/A	N/A	£46.50(£39.55 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£29.00(£25.22 VAT exempt)	N/A	N/A	£30.25(£25.75 VAT exempt)	N/A
Class "C" Football/Rugby/Cricket						
Wicket (without Changing & Showering facilities)	£40.00(£34.79 VAT exempt)	N/A	N/A	£41.70(£35.50 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£26.00(£22.61 VAT exempt)	N/A	N/A	£27.15(£23.10 VAT exempt)	N/A
Administration Fee (Use of unbooked pitch)	Pitch Fee + £50	Pitch Fee + £32.50	N/A	Pitch Fee + £50	Pitch Fee + £32.50	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2009/10 Full	2009/10 Conc/Rothercard	2009/10 Jnr. Rothercard	2010/11 Full	2010/11 Conc/Rothercard	2010/11 Jnr. Rothercard
PITCH AND PUTT*						
Per Round	£2.60	£1.65	£1.40	£2.60	£1.65	£1.40
Deposit on equipment	£5.00	£5.00	N/A	£5.00	£5.00	N/A
TENNIS*						
Tennis - Season Ticket (April-September)	£60.00	£39.00	£33.00	£40.00	£26.00	£22.00
Tennis - Season Ticket (October-March)	£30.00	£21.45	£18.15	£20.00	£13.00	£11.00
Per Court, Per Hour	£5.70	£3.70	£3.15	N/A	N/A	N/A
Per Person, Per Hour	N/A	N/A	N/A	£2.90	£1.90	£1.60
CLIFTON PARK PARKING						
Up to 1 hour	£0.30	£0.30	N/A	£0.30	£0.60	N/A
Up to 2 hours	£0.60	£0.60	N/A	£0.60	£0.60	N/A
Up to 3 hours	£1.00	£1.00	N/A	£1.00	£1.00	N/A
Up to 4 hours	£2.00	£2.00	N/A	£2.00	£2.00	N/A
Up to 5 hours	£3.00	£3.00	N/A	£3.00	£3.00	N/A
All Day	£4.00	£4.00	N/A	£4.00	£4.00	N/A
OUTDOOR EVENTS (non-vatable)						
Administration Fee (Events Safety Pack)	£15.00	£15.00	N/A	£15.00	£15.00	N/A
Park Hire-Community/Voluntary Grps per hr. per 0.5 Ha or part thereof	£8.15	£8.15	N/A	£8.15	£8.15	N/A
Park Hire-Community Groups Approved Public Events	Free on application	Free on application	N/A	Free on application	Free on application	N/A
Park Hire - Commercial Groups	On application	N/A	N/A	On application	N/A	N/A
Rotherham Show Trade Stands (non-vatable)						
Rotherham Show Trade Stand 5m x 5m	£200.00	£200.00	N/A	£204.00	£204.00	N/A
Rotherham Show Trade Stand 7m x 7m	£254.00	£254.00	N/A	£260.00	£260.00	N/A
Rotherham Show Trade Stand 10m x 10m	£345.80	£345.80	N/A	£350.00	£350.00	N/A
Rotherham Show Trade Stand 15m x 15m	£491.70	£491.70	N/A	£495.00	£495.00	N/A
Rotherham Show Trade Stand B Site 5m x 5m	£132.60	£132.60	N/A	£135.00	£135.00	N/A
Rotherham Show Charity Stand A Site	£81.00	£81.00	N/A	£83.00	£83.00	N/A
Rotherham Show Charity Stand B Site	£70.40	£70.40	N/A	£72.00	£72.00	N/A
ROTHERHAM VISITOR CENTRE (non-vatable)						
Window Cancellation Charges:						
21 days or more	£10.00	£10.00	N/A	£10.00	£10.00	N/A
20-14 days	£15.00	£15.00	N/A	£15.00	£15.00	N/A
Less than 13 days	£20.00	£20.00	N/A	£20.00	£20.00	N/A
Credit Card Transactions	£0.50	£0.50	N/A	£0.50	£0.50	N/A
Shops Mark Up	Variable	N/A	N/A	Variable	N/A	N/A
Photocopying:						
A4 per sheet	£0.15	£0.15	N/A	£0.20	£0.20	N/A
A3 per sheet	£0.30	£0.30	N/A	£0.40	£0.40	N/A
Faxing:						
United Kingdom 1st sheet	£1.00	£1.00	N/A	£1.00	£1.00	N/A
United Kingdom 2nd sheet	£0.50 per additional sheet	£0.50 per additional sheet	N/A	£0.50 per additional sheet	£0.50 per additional sheet	N/A
Europe 1st sheet	£2.00	£2.00	N/A	£2.00	£2.00	N/A
Europe 2nd sheet	£1.00 per additional sheet	£1.00 per additional sheet	N/A	£1.00 per additional sheet	£1.00 per additional sheet	N/A
International 1st sheet	£3.00	£3.00	N/A	£3.00	£3.00	N/A
International 2nd sheet	£1.25 per additional sheet	£1.25 per additional sheet	N/A	£1.25 per additional sheet	£1.25 per additional sheet	N/A
Commission on sales	Variable	Variable	N/A	Variable	Variable	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2009/10 Full	2009/10 Conc/Rothercard	2009/10 Jnr. Rothercard	2010/11 Full	2010/11 Conc/Rothercard	2010/11 Jnr. Rothercard
COUNTRY PARKS						
THRYBERGH COUNTRY PARK						
FLY FISHING* (includes car parking fee)						
5 hours (2 fish)	£9.50	£7.50	N/A	£9.50	£7.50	N/A
Full day (4 fish)	£13.00	£10.50	N/A	£13.00	£10.00	N/A
Season Permit (2 fish, 50 visits)(1 free child under 16 can be included on Permit but must share catch)	£190.00	£152.80	N/A	£190.00	£152.80	N/A
Season Permit Adult + Child (2 fish, 50 visits, shared catch)	£222.00	£222.00	N/A	N/A	N/A	N/A
Season Permit Additional Child (2 fish, 50 visits)	N/A	£35.30	N/A	N/A	£35.30	N/A
Season Permit (2 fish, 30 visits)	£130.00	£130.00	N/A	£135.00	£135.00	N/A
Top Up to 30 or 50 visit Season Permit (2 fish, 10 visits)	£45.00	£45.00	N/A	£50.00	£50.00	N/A
FLOAT TUBING*						
Season Permit Float Tube Launch	£30.00	£30.00	N/A	£30.00	£30.00	N/A
Day Ticket Float Tube Launch	£2.50	£2.50	N/A	£2.50	£2.50	N/A
CARAVAN/CAMPING*						
Fishing/Caravan 2 day consecutive package (for 1 person, per unit)	N/A	N/A	N/A	£33.00	£33.00	N/A
Fishing/Caravan 2 day consecutive package additional person	N/A	N/A	N/A	£13.00	£13.00	N/A
Backpack Tent per night	Pitch Fee £8.00 Plus £1.20 per person	Pitch Fee £8.00 Plus £1.20 per person	N/A	Pitch Fee £8.00 Plus £1.20 per person	Pitch Fee £8.00 Plus £1.20 per person	N/A
Family Tent per night	Pitch Fee £8.00 Plus £1.20 (adults) £0.60 (children)	Pitch Fee £8.00 Plus £1.20 (adults) £0.60 (children)	N/A	Pitch Fee £8.00 Plus £1.20 (adults) £0.60 (children)	Pitch Fee £8.00 Plus £1.20 (adults) £0.60 (children)	N/A
Caravans, trailer tents & motorhomes per unit per night	Pitch Fee £10.00 (first 2 people inc. + additional person Child (5-15) £0.60 Over 16 £1.20	Pitch Fee £10.00 (first 2 people inc. + additional persons Child (5-15) £0.60 Over 16 £1.20	N/A	Pitch Fee £10.50 (first 2 people inc. + additional persons Child (5-15) £0.65 Over 16 £1.30	Pitch Fee £10.50 (first 2 people inc. + additional persons Child (5-15) £0.65 Over 16 £1.30	N/A
Awning	£1.50	£1.50	N/A	£1.60	£1.60	N/A
Additional Vehicles per overnight stay	£2.50	£2.50	N/A	£2.60	£2.60	N/A
Rally Rate per night	£8.00 plus awnings (no additional charge per person)	£8.00 plus awnings (no additional charge per person)	N/A	£8.50 plus awnings (no additional charge per person)	£8.50 plus awnings (no additional charge per person)	N/A
Long Stay (up to 21 days)	Full rate per night	Full rate per night	N/A	Full rate per night	Full rate per night	N/A
OTHER ACTIVITIES						
School Visits (per pupil)	£1.50	£1.50	N/A	£2.00	£2.00	N/A
CAR PARKING*						
All Year Round						
Up to 2 hours	£0.60	£0.60	N/A	£0.70	£0.70	N/A
2-4 hours	£0.80	£0.80	N/A	£0.70	£0.70	N/A
Over 4 hours	£1.30	£1.30	N/A	£0.70	£0.70	N/A
Minibus Day Rate	N/A	N/A	N/A	£1.50	£1.50	N/A
Car Parking - Season Ticket	£25.00	£25.00	N/A	£25.50	£25.50	N/A
ULLEY COUNTRY PARK						
COARSE FISHING*						
Season Ticket	£53.50	£35.00	N/A	£53.50	£35.00	N/A
Day Ticket Full	£3.50	£2.50	N/A	£3.50	£2.50	N/A
OTHER ACTIVITIES						
Hire of Multi-purpose Room (1 Hour)* (Category C)	£15.00	£9.75	N/A	£15.30	£9.95	N/A
School Visits (per pupil)	£1.50	£1.50	N/A	£1.50	£1.50	N/A
CAR PARKING*						
Car Parking	£0.50	£0.50	N/A	£0.50	£0.50	N/A
Car Parking - Season Ticket	£25.00	£25.00	N/A	£25.50	£25.50	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2009/10 Full	2009/10 Conc/Rothercard	2009/10 Jnr. Rothercard	2010/11 Full	2010/11 Conc/Rothercard	2010/11 Jnr. Rothercard
HERRINGTHORPE ATHLETICS STADIUM*						
Arena Hire full or half day	Price on application	Price on application	N/A	Price on application	Price on application	N/A
Athletics	£2.90	£2.00	£1.60	£2.90	£2.00	£1.60
Season Ticket	£86.80	£56.15	£46.00	£90.00	£60.00	£46.00
Season Ticket Monthly (annual adjustment fee 2009/10 only)	N/A	N/A	N/A	£7.50 per month	£5.00 per month	£3.85 per month
Season Ticket - Family	£190.00	£125.00	£125.00	£190.00	£125.00	£125.00
Season Ticket Family Monthly (annual adjustment fee 2009/10 only)	N/A	N/A	N/A	£15.85 per month	£10.45 per month	£10.45 per month
Season Ticket - Summer (individual only) April to September	£60.00	£41.00	£33.00			
Season Ticket - Winter (individual only) October to March	£35.00	£22.00	£18.00			
Track Centre Pitch	£78.80	£78.80	£78.80	£79.00	£79.00	£79.00
Track Centre Pitch with lights	£105.00	£105.00	£105.00	£105.00	£105.00	£105.00
Single 5-a-side Pitch	N/A	N/A	N/A	£26.50	£26.50	£26.50
Single 5-a-side Pitch with lights	N/A	N/A	N/A	£35.00	£35.00	£35.00
Admission of athletics/events spectators	£0.75	£0.75	£0.75	£0.75	£0.75	£0.75
Children's Activities (variable) (exempt VAT)	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Walking/Jogging	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Multi-sports	N/A	£2.90	£2.10	N/A	£2.90	£2.10
Rockets	N/A	£2.90	£2.10	N/A	£2.90	£2.10
Fitness Activities e.g. Yoga/Aerobics	£3.60	£2.35	N/A	£3.60	£2.35	N/A
Courses	£3.60	£2.90	£2.10	£3.60	£2.90	£2.10
School Visits (per pupil)	N/A	£1.50	£1.50	N/A	£1.50	£1.50
Birthday Party	Price on application	Price on application	N/A	Price on application	Price on application	N/A
Training/Meeting Room (Category D) per hour	£7.90	£7.90	£7.90	£8.00	£8.00	N/A
Training/Meeting Room (Category D) per hour with refreshments	N/A	N/A	N/A	£15.00	£15.00	£15.00
Overhead Projector per hour	£4.90	£4.90	£4.90	£4.90	£4.90	£4.90
Flip Chart Stand including Pad per session	£5.85	£5.85	£5.85	£5.85	£5.85	£5.85
Powerpoint Projector per hour	£5.85	£5.85	£5.85	£5.85	£5.85	£5.85
Laptop per hour	£5.85	£5.85	£5.85	£5.85	£5.85	£5.85
Equipment Hire:						
Ropes and Pins per 100m per day	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00
Tables per table per day	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50
Bunting	£0.65	£0.65	£0.65	£0.65	£0.65	£0.65
Loud Hailer per event	£6.00	£6.00	£6.00	£6.00	£6.00	£6.00
Equipment Hire (general items)	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Deposit	£5.00	£3.50	N/A	£5.00	£3.50	N/A
Cancellation of Room/Hall bookings:						
Charge for room booking cancelled on day	100%	100%	100%	100%	100%	100%
Charge for room booking cancelled within the week	80%	80%	80%	80%	80%	80%
Charge for room booking cancelled within the month	50%	50%	50%	50%	50%	50%

CULTURE AND LEISURE

APPENDIX A

FEES AND CHARGES FOR 2010/2011

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
ARTS CENTRE				
ROOM HIRE (non-vatable unless hired for sporting activity)				
(Block book 12 meetings in one calendar year and get 12th free Mon-Fri between 5 pm and 10 pm)				
Meeting Room 1 Hire (Category C) (Mon-Fri 9.00 a.m.-5.00 p.m.) per hour	£15.00	£9.75	£15.30	£9.95
Meeting Room 1 Hire (Category C) (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£17.55	£11.40	£17.90	£11.65
Meeting Room 2 Hire (Category B) (Mon. to Fri. 9 a.m.-5 p.m.) per hour	£22.70	£14.75	£23.20	£15.10
Meeting Room 2 Hire (Category B) (Mon. to Fri. 5 p.m.-10 p.m.) and all day Saturday per hour	£26.55	£17.25	£27.05	£17.60
Art Studio Hire (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	£23.05	£15.00	£23.50	£15.30
Art Studio Hire (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£27.65	£18.00	£28.20	£18.35
Studio as Meeting Room (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour (Category C)	£15.00	£9.75	£15.30	£9.95
Studio as Meeting Room (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour (Category C)	£17.60	£11.45	£17.90	£11.65
Studio Theatre Hire for non-performance work (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	£39.65	£25.80	£40.40	£26.25
Studio Theatre Hire for non-performance work (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£44.80	£29.10	£45.70	£29.70
Studio Theatre Hire for performances inclusive of FOH Manager, Steward, Box Office, Technician, basic lighting and sound rigs (3 hours free use for Get In and Rehearsal) per performance	£230.60	£178.05	£235.20	£181.70
Sunday performances by arrangement	£401.15	£302.05	£409.20	£308.10
Cafe Hire (meeting space only capacity as Mtg Room 1)	£17.55	£11.40	£17.90	£11.65
Licensing applications	Cost plus 20%	Cost plus 20%	£45.00	£45.00
Entrance Foyer Display Facilities per day	£10.30	£6.70	£10.50	£6.80
STAFFING COSTS				
Charges per hour or part hour made to all Societies for Sunday use, get-in and/or rehearsal:				
First 8 hours (one member of staff, additional staff extra)	£33.55	£33.55	£34.55	£34.55
Over 8 hours (one member of staff, additional staff extra)	£41.00	£41.00	£42.20	£42.20
Additional staff	£13.55	£13.55	£14.00	£14.00
Charge per hour or part hour made to all Societies for weekday use, get-in and/or rehearsal:				
First 8 hours (one member of staff, additional staff extra)	£20.50	£20.50	£21.10	£21.10
Over 8 hours (one member of staff, additional staff extra)	£24.25	£24.25	£25.00	£25.00
Additional staff (relief staff at this rate only)	£7.50	£7.50	£11.00	£8.50
Front of House/Stage Manager/Technicians/Crew (for non-performances) per hour each	£16.75	£10.90	£17.10	£11.10
Stewards, Box Office staff, Security staff (for non-performances) per hour each	£13.20	£8.55	£13.50	£8.75

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
DEPOSITS/CANCELLATIONS				
Deposit for Hirers	25%	25%	25%	25%
Cancellation Fee for all spaces except room bookings: In Week of Event	100%	100%	100%	100%
Within a Month	80%	80%	80%	80%
Cancellation of Room Bookings: Charge for room booking cancelled on day	100%	100%	100%	100%
Charge for room booking cancelled within the week	80%	80%	80%	80%
Charge for room booking cancelled within the month	50%	50%	50%	50%
EQUIPMENT				
Basic Sound Rig (Main Hall) per hour (2 speakers, mixing desk, CD player, speakers on stand, 1 x mic on stand) set, 4 x open white profiles from front rig)	£16.80	£10.95	£17.10	£11.20
Slide Projector, Stand and Screen per hour	£5.55	£3.55	£5.70	£3.60
Overhead Projector per hour	£4.90	£3.20	£5.00	£3.30
Overhead Projector full day (9 a.m.-5 p.m.)	£11.50	£11.50	£11.70	£11.70
Flip Chart Stand (including pad) per session	£7.65	£7.65	£7.80	£7.80
Television and Video per hour	£5.55	N/A	£5.70	£5.70
Hire of Steinway Piano (Arts Centre only) per performance	£34.15	£22.25	£34.15	£22.25
Piano Tuning	At cost + 10%	At cost + 10%	At cost + 10%	At cost + 10%
Equipment Specials for use in Arts Centre only				
Electric Piano per session	£40.90	£20.65	£20.00	£16.00
Porta Studio per session	£35.40	£23.05	£35.40	£23.05
Mirror Ball per session	£17.80	£11.55	£18.20	£11.80
Radio Microphones per session	£16.45	£10.75	£16.80	£11.00
Smoke/Haze Machine per session	£13.95	£9.15	£15.30	£10.00
Smoke/Haze Machine fluid as required	At cost + 10%	At cost + 10%	At cost + 10%	At cost + 10%
Gaffer Tape per roll	£11.10	£8.50	£6.00	£6.00
6 way Pyro System per session	£8.55	£5.55	£8.70	£5.70
Pyro Cartridges	At cost + 10%	At cost + 10%	At cost + 10%	At cost + 10%
White Screen per session (when not used with Arts Centre projector)	£33.60	£33.60	£12.00	£12.00
Small White Screen (approx. 16 x 7 ft) per hour	£2.70	£2.70	Free	Free
Gel other than standard rig	£0.40	£0.40	At cost + 10%	At cost + 10%
Epsom T1000 projector hire plus DVD player + screen (per 3 hour session)	£40.50	£26.35	£41.30	£26.90
Epsom T1000 projector hire plus DVD player + screen (9 hrs or less over 3 days)	£76.00	£49.40	£77.50	£50.40
BOX OFFICE/MARKETING				
Ticket Printing per ticket	£0.19	£0.14	£0.20	£0.15
Posting Tickets	£0.50	£0.50	£0.60	£0.60
Booking fee for credit/debit card transactions	£0.50	£0.50	£0.50	£0.50
Box Office Service - all events at Arts Centre must sell tickets through Arts Centre Box Office	13% commission	7% commission	13% commission	7% commission
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space and handling charge)	£41.00	£41.00	£45.00	£45.00
Mail-out charge (per letter)	£0.63	£0.53	£0.65	£0.55

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
MISCELLANEOUS				
PAT Test per item	£3.50	£3.50	£3.50	£3.50
Commission of Sales (Art/Craft Works)	15% prof./amateur	15% prof./amateur	15% prof./amateur	15% prof./amateur
Performing Rights Society Recharge per night - where RMBC makes returns	On application Quarterly in arrears	On application Quarterly in arrears	On application Quarterly in arrears	On application Quarterly in arrears
Workshops/Holiday Activities/Masterclass (non-vatable)	Variable to at least cover costs + 10%	Variable to at least cover costs	Variable to at least cover costs + 10%	Variable to at least cover costs
COMMUNITY ARTS (non-vatable)				
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 10%	N/A	Variable to at least cover costs + 10%	N/A
THEATRE (1st September 2010-31st August 2011)				
THEATRE HIRE (non-vatable)				
Theatre Hire per night (10% discount on week's hire) 6 pm-10.30 pm Mon-Sat (2 crew, 1 duty manager, 1 box office)	£468.70	£370.75	£482.70	£381.90
Theatre Hire per night 6pm-10.30 pm Sunday (2 crew, 1 duty manager, 1 box office)	£705.00	£534.55	£705.00	£534.55
Additional Matinee or other day hire	£352.85	£277.65	£373.40	£286.00
Theatre hire per night 6-10pm for rehearsals (2 crew only)	£387.55	£295.00	£410.80	£303.90
Hire by out of Borough societies per night (10% discount on week's hire)	£571.70	£571.70	£588.90	£588.90
Additional Matinee or other day hire (out of Borough societies)	Price on application	Price on application	Price on application	Price on application
Non-performance hire (for meetings, etc.) (3 hours) (excludes events requiring staffing)	£100.20	£65.20	£150.00	£120.00
Non-performance hire additional hours or part thereof	N/A	N/A	£60.00	£50.00
Commercial Hire	Negotiable	Negotiable	Negotiable	Negotiable
Annexe Rehearsal Rooms per 4 hour session each room (double rate on Sundays)	£50.20	£32.65	£50.20	£32.65
Hire of Café	On application	On application	On application	On application
Bar Extensions	£39.65	£39.65	£45.00	£45.00
Hire of Bar	On application	On application	On application	On application
STAFFING COSTS				
Additional 'relief' staff (if required and available) per hour Mon-Sat.	£16.00	£10.45	N/A	N/A
Additional 'relief' staff per hour (Sunday)	£19.45	£12.65	N/A	N/A
Additional support staff (casual staff at this rate only) per hour	N/A	N/A	£11.00	£8.50
Charge per hour or part hour made to all Societies for Sunday use, get-in and rehearsal: (2 members of staff only, additional staff extra)	£42.00	£42.00	£43.60	£43.60
Charge per hour or part hour made to all Societies for weekday use, get-in and rehearsal: (Mon-Fri 9 am-5 pm) (2 members of staff only, additional staff extra)	£23.65	£23.65	£26.00	£26.00
Staff FOH, stage manager, technician, etc., per person per hour	£18.10	£18.10	£18.70	£18.70
Specialist staff as speakers/enablers (staff going out)(non-vatable) per hour	£26.00	£26.00	£26.00	£26.00

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
DEPOSITS/CANCELLATIONS				
Deposit for Hirers	25%	25%	25%	25%
Cancellation Fee:				
In Week of Event	100%	100%	100%	100%
Within a Month	80%	80%	80%	80%
EQUIPMENT				
Hire of Yamaha Piano	£28.75	£18.65	£28.75	£18.65
Piano Tuning	At cost + 10%	At cost + 10%	At cost + 10%	At cost + 10%
Mirror Ball per week	£17.05	£11.05	£18.20	£11.80
U.V. Lamps per week	£16.40	£10.70	£16.70	£10.90
Strobe per week	£16.40	£10.70	£16.70	£10.90
Hire of Fancy Drapes per week	£39.35	£39.35	£40.50	£40.50
Repair of Drapes	Variable to include cost of replacement	Variable to include cost of replacement	Variable to include cost of replacement	Variable to include cost of replacement
Replacement of drapes if damaged beyond repair	cost of replacement	cost of replacement	cost of replacement	cost of replacement
Fibre Optic Star Cloth	£12.70 per day £63.65 per week	£12.70 per day £63.65 per week	£13.10 per day £40.00 per week	£13.10 per day £40.00 per week
Smoke Machine per day	£15.00	£9.80	£15.30	£10.00
Smoke or Haze Machine Fluid as required	At cost + 10%	At cost + 10%	At cost + 10%	At cost + 10%
Smoke Machine per week	£70.85	£46.06	£45.90	£30.00
Haze Machine per day	£15.05	£9.80	£17.00	£12.00
Haze Machine per week	£70.85	£46.05	£50.00	£35.00
Rope Light per week	£29.00	£29.00	£30.00	£30.00
Radio Microphone per day	£17.70	£11.40	N/A	N/A
Radio Microphone per session (per mic)	N/A	N/A	£16.80	£11.00
Gaffer Tape per roll	£11.35	£6.55	£6.00	£6.00
Pyrotechnic Detonator System per week	£29.25	£29.25	£29.25	£29.25
Orchestra Pit Hire	£41.00	£41.00	£42.00	£42.00
Set up/installation of externally hired equipment per hour	£18.10	£18.10	£18.70	£18.70
BOX OFFICE/MARKETING				
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space)	£41.00	£41.00	£45.00	£45.00
Mail-out charge (per letter)	£0.63	£0.53	£0.65	£0.55
Booking fee for credit/debit card transactions	£0.50	£0.50	£0.50	£0.50
Ticket Printing per ticket	£0.19	£0.14	£0.20	£0.15
Posting Tickets	£0.50	£0.50	£0.60	£0.60
Ticket commission	17%	7%	17%	7%
Ticket commission where theatre sells all tickets	10%	£0.42 per ticket	10%	£0.42 per ticket
STORAGE (non-vatable)				
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m ²	£29.15	£19.00	£29.70	£19.40
MISCELLANEOUS				
PAT Test per item	£3.50	£3.50	£3.50	£3.50
Performing Rights Society Licence (where RMBC makes returns)	On application charged Quarterly in arrears	On application charged Quarterly in arrears	On application charged quarterly in arrears	On application charged quarterly in arrears
Theatre Tours (Schools and Specialist Groups) outside Rotherham Borough & private schools non-vatable	£60.30	£40.15	£63.30	£42.20
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 10%	Variable to at least cover costs	Variable to at least cover costs + 10%	Variable to at least cover costs
Shops - Mark up	Variable	Variable	Variable	Variable
Merchandising	Plus 15-20%	Plus 15-20%	Plus 15-20% or set fee negotiable on request	Plus 15-20% or set fee negotiable on request

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
CLIFTON PARK MUSEUM, YORK AND LANCASTER REGIMENTAL MUSEUM & ART GALLERY ROOM HIRE (non-vatable)				
Hire of Museum (Special Conditions apply)	On application	On application	On application	On application
Courtyard Hire (Category B) during normal Museum public opening hours (Mon-Thurs) per hour	£22.70	£14.75	£23.20	£15.10
Courtyard Hire (Category B) (Mon. to Thurs. 9 a.m. - 10 a.m.) per hour	£22.70 + caretaking cost	£14.75 + caretaking cost	£23.20 + caretaking cost	£15.10 + caretaking cost
Courtyard Hire (Category B) Fridays 9 a.m. - 4.30 p.m. per hour	£22.70 + caretaking cost	£14.75 + caretaking cost	£23.20 + caretaking cost	£15.10 + caretaking cost
Courtyard Hire (Category B) outside normal public opening hours 5 p.m. - 10 p.m.	£26.60 + caretaking cost	£17.30 + caretaking cost	£27.65 + caretaking cost	£27.65 + caretaking cost
Caretaking cost per hour	£12.75	£12.75	£13.05	£13.05
Coutyard Hire to non RMBC organisations(same criteria as RMBC except hourly rate)	Minimum £25.00	Minimum £25.00	Minimum £25.50	Minimum £25.50
Cancellation of Room Bookings:				
Charge for room booking cancelled on day	100%	100%	100%	100%
Charge for room booking cancelled within the week	80%	80%	80%	80%
Charge for room booking cancelled within the month	50%	50%	50%	50%
Licensing applications	Cost plus 20%	Cost plus 20%	Cost plus 20%	Cost plus 20%
Slide Projector, Stand and Screen per hour	£5.55	£5.55	N/A	N/A
Overhead Projector per hour	£4.90	£4.90	£5.00	£3.30
Overhead Projector full day (9 a.m.-5 p.m.)	£11.50	£11.50	£11.70	£11.70
Flip Chart Stand (including pad) per session	£7.65	£7.65	£7.80	£7.80
Television and Video per hour	£5.55	£5.55	£5.70	£5.70
Powerpoint Projector per hour	£5.55	£5.55	£5.70	£5.70
Powerpoint Projector full day 9 am - 5 pm	£15.85	£15.85	£16.25	£16.25
Laptop per hour	£5.55	£5.55	£5.70	£5.70
Laptop full day 9 am - 5 pm	£15.85	£15.85	£16.25	£16.25
BOX OFFICE/MARKETING				
Ticket Printing per ticket	£0.19	£0.14	£0.20	£0.15
Posting Tickets	£0.50	£0.50	£0.60	£0.60
Box Office Service - all events at Museum must sell tickets through Museum	13% commission	7% commission	13% commission	7% commission
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space and handling charge)	£41.00	£41.00	£45.00	£45.00
Mail-out charge (per letter)	£0.63	£0.53	£0.65	£0.55
STORAGE (non-vatable)				
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m ²	£29.15	£19.00	£29.70	£19.40
Object Loans (Special conditions apply) (non-vatable)				
Per Item up to 4 excl. delivery	£6.75	£6.75	£6.90	£6.90
Per Item up to 4 excl. delivery Rotherham LEA Schools only	Free	Free	Free	Free
5-6 Items inclusive excl. delivery	£31.20	£31.20	£33.70	£33.70
5-6 Items inclusive excl. delivery Rotherham LEA Schools only	Free	Free	Free	Free
Reminiscence Box excl. delivery	£12.00	£12.00	£14.50	£14.50
Curriculum Themed Boxes	£31.20	£31.20	£33.70	£33.70
Curriculum Themed Boxes Rotherham LEA Schools only	Free	Free	Free	Free
Display Cases	Price by negotiation to at least	Price by negotiation to at least	Price by negotiation to at least	Price by negotiation to at least
Transport of Display Cases	cover costs	cover costs	cover costs	cover costs
Installation of Display Cases				
Display Boards	Price on application	Price on application	Price on application	Price on application

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
Object Identification/Research Enquiries*:				
In person up to 1 hour	Free	Free	Free	Free
Over 1 hour in person	£17.75	£17.75	£24.00	£24.00
Research enquiries by post, e-mail or fax up to half an hour	£13.00	£13.00	£13.00	£13.00
Research enquiries by post, e-mail or fax per hour or part thereof	£24.00	£24.00	£24.00	£24.00
York & Lancs Research Enquiries*:				
Basic research (up to 15 minutes)	N/A	N/A	£6.50	£6.50
Research up to half an hour	N/A	N/A	£13.00	£13.00
Research per hour or part hour thereafter	N/A	N/A	£24.00	£24.00
Handling charge - e-mail, fax, postal and telephone orders (1-5 copies)	N/A	N/A	£3.00	£3.00
Handling charge - e-mail, fax, postal and telephone orders (6-10 copies)	N/A	N/A	£5.00	£5.00
Handling charge - e-mail, fax, postal and telephone orders (11-20 copies)	N/A	N/A	£7.50	£7.50
Handling charge - e-mail, fax, postal and telephone orders (21-30 copies)	N/A	N/A	£10.00	£10.00
Handling charge - e-mail, fax, postal and telephone orders (Over 31 copies)	N/A	N/A	£13.00	£13.00
Postage*				
A4 1-10 copies up to 100 grams	N/A	N/A	£0.65	£0.65
A4 11-30 copies up to 200 grams	N/A	N/A	£1.00	£1.00
A4 larger orders to be calculated according to weight of package	N/A	N/A	Costed on request	Costed on request
A3 1-5 copies up to 100 grams	N/A	N/A	£0.65	£0.65
A3 6-15 copies up to 200 grams	N/A	N/A	£1.00	£1.00
Larger orders (UK) to be calculated according to weight of package	N/A	N/A	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Europe):				
A4 1-10 copies up to 100g	N/A	N/A	£1.50	£1.50
A3 1-5 copies up to 100g	N/A	N/A	£1.50	£1.50
A3 6-10 copies up to 200g	N/A	N/A	£2.10	£2.10
Larger orders (Europe) to be calculated according to weight of package	N/A	N/A	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Australia, USA, Canada):				
A4 1-10 copies up to 100g	N/A	N/A	£1.90	£1.90
A3 1-5 copies up to 100g	N/A	N/A	£1.90	£1.90
A3 6-10 copies up to 200g	N/A	N/A	£3.20	£3.20
Larger orders (Australia, USA, Canada) to be calculated according to weight of package	N/A	N/A	Costed on request	Costed on request
Digital Copies:				
In jiffy bag per CD Rom up to 250g (UK)	N/A	N/A	£2.00	£2.00
Overseas Orders - mark as airmail small packet				
A4 Colour	N/A	N/A	£1.70	£1.70
A3 Colour	N/A	N/A	£2.50	£2.50
Photocopies by staff*:				
A3 Black and White	£0.50	£0.50	£0.55	£0.55
A4 Black and White	£0.30	£0.30	£0.35	£0.35
A4 Colour	N/A	N/A	£1.70	£1.70
A3 Colour	N/A	N/A	£2.50	£2.50
Digital Copies - Photos*:				
Black & White on photo paper	£1.20	£1.20	N/A	N/A
Colour on photo paper	£1.70	£1.70	N/A	N/A
Digital Copies - Other*:				
Black & White Paper	£0.70	£0.70	£0.65	£0.65
Colour Paper	£1.00	£1.00	£1.10	£1.10
Handling Charge - postal & telephone orders	£3.00	£3.00	N/A	N/A

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
Photo Quality Copies*:				
A5 Black & White/Colour	£4.70	£4.70	N/A	N/A
6" x 4" Black & White/Colour	N/A	N/A	£4.70	£4.70
7" x 5" Black & White/Colour	N/A	N/A	£5.10	£5.10
8" x 6" Black & White/Colour	N/A	N/A	£5.70	£5.70
10" x 8" Black & White/Colour	N/A	N/A	£6.20	£6.20
A4 Black & White/Colour	£6.70	£6.70	£6.70	£6.70
Photographic Digital Files Standard*:				
Each File (Standard 1-4 jpeg files ordered)	£2.05	£2.05	£2.00	£2.00
Each File (Standard if 5+ jpeg files ordered)	£1.80	£1.80	£1.80	£1.80
Photo Files on CD Rom	N/A	N/A	£1.00	£1.00
Photo editing if non-standard requirements (per 15 minutes)	£5.80	£5.80	£6.00	£6.00
Reproduction Fee:				
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme 1 transmission	£10.35	£10.35	£10.45	£10.45
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, all languages or world, 1 programme, unlimited use	£20.60	£20.60	£20.80	£20.80
Scholarly/educational/non-profit making websites (one-off licence fee)	N/A	N/A	£25.00	£25.00
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission	£20.60	£20.60	£20.80	£20.80
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, unlimited use	£51.35	£51.35	£51.85	£51.85
Commercial websites (one off licence fee)	£75.00	£75.00	£75.00	£75.00
Transparency Reproduction Fee*: Special Images				
Photography by request	On application	On application	On application	On application
GENERAL				
Assisted Visits from Rotherham LEA Schools to Museums (non-VAT)	Free (+ cost of material where appropriate)	Free (+ cost of material where appropriate)	Free (+ cost of material where appropriate)	Free (+ cost of material where appropriate)
Assisted Visits from schools outside RMBC LEA and grant maintained independent schools (non-VAT)	Price on application	Price on application	Price on application	Price on application
Specialist staff as enablers (staff going out) to schools, colleges, etc., within Rotherham Metropolitan Borough (non-VAT)	£24.00	£24.00	£24.60	£24.60
Specialist staff as enablers (staff going out) to schools, colleges, etc., outside Rotherham Metropolitan Borough per hour (non-VAT)	£37.50 + travel exp.	£37.50 + travel exp.	£38.50 + travel exp.	£38.50 + travel exp.
Fees for Consultancy Work*:				
Unskilled staff per day	£60.95	£60.95	£60.95	£60.95
Skilled staff per day	£183.35	£183.35	£183.35	£183.35
Professional staff per day	£426.50	£426.50	£426.50	£426.50
Talk by staff/Guided Tours (non-VAT) (up to 2 hours including preparation)	Minimum of £36.00	Minimum of £36.00	Minimum of £36.00	Minimum of £36.00
Workshops/Holiday Activities/Masterclasses	Variable to a least cover costs + 10%	Variable to at least cover costs	Variable to at least cover costs + 10%	Variable to at least cover costs
Commission on Sales (Art/Craft/Exhibits)	Min. 20% prof./amateur	Min. 20% prof./amateur	Min. 20% prof./amateur	Min. 20% prof./amateur
Hire of Display Space (Craft Case)	£40.00	N/A	N/A	N/A
Hire of Display Space (Corridor Wall)	£40.00	N/A	N/A	N/A
PAT Testing	N/A	N/A	£3.50 per item	£3.50 per item
Use of Gallery in Museum for wedding photos	N/A	N/A	£40.00	£40.00
Shops - Mark-up	33%-100%	33%-100%	33%-100%	33%-100%

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
Art Gallery				
Art Gallery Hire (special conditions apply) (Category B) during normal gallery public opening hours (Monday to Saturday)	£22.70	£14.75	£23.20	£15.10
Art Gallery Hire (special conditions apply) (Category B) outside normal opening hours	£26.60 + caretaking cost	£17.30 + caretaking cost	£26.65 + caretaking cost	£17.70 + caretaking cost
Cancellation of Room Bookings:				
Charge for room bookings cancelled on day	100%	100%	100%	100%
Charge for room bookings cancelled within the week	80%	80%	80%	80%
Charge for room bookings cancelled within the month	50%	50%	50%	50%
Slide Projector, Stand and Screen per hour	£5.55	£5.55	N/A	N/A
Overhead Projector per hour	£4.90	£4.90	£5.00	£5.00
Overhead Projector full day (9 a.m.-5 p.m.)	£11.50	£11.50	£11.70	£11.70
Flip Chart Stand (including pad) per session	£7.65	£7.65	£7.80	£7.80
Television and Video per hour	£5.55	£5.55	£5.70	£5.70
Powerpoint Projector per hour	£5.55	£5.55	£5.70	£5.70
Powerpoint Projector full day 9 am - 5 pm	£15.85	£15.85	£16.25	£16.25
Laptop per hour	£5.55	£5.55	£5.70	£5.70
Laptop full day 9 am - 5 pm	£15.85	£15.85	£16.25	£16.25
Hospitality/Refreshments	On application	On application	On application	On application
LIBRARIES AND INFORMATION SERVICES				
Books (non-vatable)				
Overdue Charges per day open (Under 18s and over 60s exempt)	£0.15	£0.15	£0.15	£0.15
Overdue Charges maximum (Under 18s and over 60s exempt)	£6.00	£6.00	£6.00	£6.00
Talking Books (non-vatable)				
Hire Charges per week or part	Free	Free	Free	Free
Overdue per day per title (Under 18s and over 60s exempt)	£0.15	£0.15	£0.15	£0.15
Overdue Charges maximum (Under 18s and over 60s exempt)	£6.00	£6.00	£6.00	£6.00
Compact Discs*				
Hire Charges per week or part	£0.75	£0.50	£0.50	£0.30
Overdue Charges per day open	£0.30	£0.30	£0.30	£0.30
Overdue Charges maximum	£7.50	£7.50	£7.50	£7.50
Video & DVDs:*				
Feature Films hire per 2 days	£2.00	£1.30	£2.00	£1.30
Feature Films Overdue per day	£1.70	£1.70	£1.25	£1.25
Central Library Intermediate Band hire per week	£1.00	£0.75	£1.00	£0.75
Community Lib. Intermediate Band hire per week	£1.00	£0.75	£0.25	£0.25
Intermediate Band Overdue per day	£0.85	£0.85	£0.85	£0.85
Educational & Other hire per week	£0.50	£0.25	N/A	N/A
Educational & Other Overdue per day	£0.15	£0.15	N/A	N/A
Overdue Notices (under 18s & over 60s exempt): (non-vat)				
Central and Community Library Services	£0.50	£0.50	£0.50	£0.50
Reservations (non-vat)				
Book items (reservations of initial 10 items free of charge)	N/A	N/A	£0.50	£0.50
Non-books per item	£0.60	£0.60	£0.50	£0.50
Inter-Library Loans	£4.00	£4.00	£6.00	£5.00

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
Lost & Irreparably Damaged Books, etc.: (non-vat)				
Lost books/non-books - a suitable replacement copy provided by the borrower may be accepted as a replacement				
Adult Fiction Paperback	N/A	N/A	£4.00	£4.00
Adult Fiction Hardback	N/A	N/A	£8.00	£8.00
Adult Non-Fiction	N/A	N/A	£8.00	£8.00
Children's Fiction	N/A	N/A	£2.00	£2.00
Children's Non-Fiction	N/A	N/A	£5.00	£5.00
Books where price known in stock less than 2 years	100%	100%	N/A	N/A
Books where price known in stock more than 2 years	50%	50%	N/A	N/A
Lost/Irreparably Damaged Talking Book (non-vat)				
Abridged Version	N/A	N/A	£4.00	£4.00
Unabridged Version	N/A	N/A	£15.00	£15.00
CD version	£50.00	£50.00	N/A	N/A
Cassette version	£40.00	£40.00	N/A	N/A
CD-Roms, Compact Discs & Videos:				
Compact Discs	N/A	N/A	£4.00	£4.00
DVDs	N/A	N/A	£10.00	£10.00
In stock up to 1 year	100%	100%	N/A	N/A
In stock over 1 year	50%	50%	N/A	N/A
If price not known, use these as average prices:				
ANF hardback	£21.65	£21.65	N/A	N/A
ANF paperback	£14.05	£14.05	N/A	N/A
AF hardback	£17.30	£17.30	N/A	N/A
Junior	£9.75	£9.75	N/A	N/A
Popular paperback	£7.35	£7.35	N/A	N/A
Paperpack junior	£4.30	£4.30	N/A	N/A
Compact Discs	£12.60	£12.60	N/A	N/A
CD-Roms and Videos	Refer to Snr. Librarian	Refer to Snr. Librarian	N/A	N/A
DVDs	£15.75	£15.75	N/A	N/A
Minor Damage: (non-vat) (staff may use their discretion these are maximum charges)				
Books - re-binding ANF	£8.40	£8.40	N/A	N/A
Books - re-binding AF	£8.40	£8.40	N/A	N/A
Books - re-binding Junior	£8.40	£8.40	N/A	N/A
Books - minor damage	£1.10	£1.10	N/A	N/A
C.D.s Broken Box	£0.50	£0.50	N/A	N/A
C.D.s Lost Leaflet	£2.15	£2.15	N/A	N/A
Video Broken Box	£0.50	£0.50	N/A	N/A
Non-books minor damage minimum replacement	£1.10	£1.10	N/A	N/A
Lost Library Tickets: (non-vat)	£1.05	£1.05	£1.05	£1.05
Discarded Library Books (non-vat) (staff may use their discretion these are maximum charges)				
Children's	£0.50	£0.50	£0.50	£0.50
AF hardback	£0.65	£0.65	£0.65	£0.65
ANF	£1.05	£1.05	£1.05	£1.05
or % original price whichever is greatest	15%	15%	15%	15%
Paperbacks	£0.30	£0.30	£0.30	£0.30
Discarded Compact Discs (discretion to increase)	£2.10	£2.10	£2.10	£2.10
Discarded Videos (discretion to increase)	£3.15	£3.15	£3.15	£3.15
Photocopying:*				
A4	£0.10	£0.10	£0.10	£0.10
A3	£0.30	£0.30	£0.30	£0.30

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
Photocopying Colour:*				
A4	£1.40	£1.40	£0.60	£0.60
A3	£2.05	£2.05	£1.50	£1.50
Copies from microfilm*	£0.45	£0.45	£0.45	£0.45
Photocopies - Community Libraries:*				
A4	£0.10	£0.10	N/A	N/A
A3	£0.30	£0.30	N/A	N/A
Visibility - Charge for Braille Material (non-vat):				
Individuals	Free	Free	Free	Free
Private Companies/Council Departments per sheet	£1.10 first sheet 65p subsequent sheets	£1.10 first sheet 65p subsequent sheets	£1.10 first sheet 65p subsequent sheets	£1.10 first sheet 65p subsequent sheets
Hire of Rooms (Wath) (non-vat):				
In opening hours per hour	£7.50	£7.50	£7.50	£7.50
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking	Hourly rate + caretaking	Hourly rate + caretaking
Hire of Rooms Maltby (Maltby only) (non-vat):				
In opening hours per hour	£7.50	£7.50	£7.50	£7.50
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking	Hourly rate + caretaking	Hourly rate + caretaking
Hire of Rooms (Swinton) (non-vat):				
In opening hours per hour	£7.50	£7.50	£7.50	£7.50
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking	Hourly rate + caretaking	Hourly rate + caretaking
Other Branches (non-vat):				
In opening hours per hour	£7.50	£7.50	£7.50	£7.50
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking	Hourly rate + caretaking	Hourly rate + caretaking
Display Cases*:				
Promotional Displays per month (insurance)	£11.30	£11.30	£11.30	£11.30
Promotional Displays per week	£2.90	£2.90	£2.90	£2.90
Commercial	Negotiable	Negotiable	Negotiable	Negotiable
IT Facilities:*				
Printing Black & White per copy A4	N/A	N/A	£0.10	£0.10
Paper copies Black & White per copy (up to 10 copies)	£0.10	£0.05	N/A	N/A
Printing Colour per copy A4	£0.30	£0.20	£0.60	£0.60
Internet user per hour/half hour	Free	Free	Free	Free
IT support material	£2.20	£1.40	£2.20	£1.40
Use of ICT Centres (non-vat):				
Band A (libraries that can accommodate 12+ learners)	£22.40 per session	£22.40 per session	£22.40 per session	£22.40 per session
Band B (libraries that can accommodate 6-11 learners)	£11.20 per session	£11.20 per session	£11.20 per session	£11.20 per session
Band C libraries that can accommodate up to 6 learners)	£5.60 per session	£5.60 per session	£5.60 per session	£5.60 per session
Information Services:*				
List of companies per company name/detailed list per company name	£0.10 - £0.30	£0.10 - £0.30	£0.10 - £0.30	£0.10 - £0.30
Printouts from locally held (per company)	£0.30	£0.30	£0.30	£0.30
Printouts from British Standards (per copy)	£0.45	£0.45	£0.45	£0.45
Companies House Searches	Company House Charge plus £1.15 handling charge	Company House Charge plus £1.15 handling charge	Company House Charge plus £1.15 handling charge	Company House Charge plus £1.15 handling charge
British Standards	Voucher Charge plus £1.15 handling charge	Voucher Charge plus £1.15 handling charge	Voucher Charge plus £1.15 handling charge	Voucher Charge plus £1.15 handling charge
Microfilm/Reader Printer	£0.45	£0.45	£0.45	£0.45
FAX Messages:*				
UK outgoing per A4 page	£1.00	£1.00	£1.00	£1.00
Plus handling charge	Free	Free	Free	Free
UK incoming per A4 page	£0.50	£0.50	£0.50	£0.50
Rest of World	£2.00 first sheet £1.00 subsequent sheets	£2.00 first sheet £1.00 subsequent sheets	£2.00 first sheet £1.00 subsequent sheets	£2.00 first sheet £1.00 subsequent sheets

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
ARCHIVES & LOCAL STUDIES				
Photocopies* - by staff				
A4 Black & White	£0.30	£0.30	£0.35	£0.35
A3 Black & White	£0.50	£0.50	£0.55	£0.55
A4 Colour	£1.60	£1.60	£1.70	£1.70
A3 Colour	£2.40	£2.40	£2.50	£2.50
Copies from microfilm/microfiche*:				
A4 Black & White	£0.40	£0.40	£0.45	£0.45
A3 Black & White	£0.60	£0.60	£0.65	£0.65
Digital Copies - Maps & Aerial Photos*				
Black & White	£0.70	£0.70	£0.65	£0.65
Colour	£1.00	£1.00	£1.10	£1.10
Digital Copies - Other*				
Printing Black & White per copy	N/A	N/A	£0.10	£0.10
Printouts on People's Network (black & white up to 10 copies)	£0.10	£0.05	N/A	N/A
Paper copies Black & White per copy (up to 10 copies)	£0.10	£0.05	N/A	N/A
Printing Colour per copy	£0.30	£0.20	£0.60	£0.60
Internet user per hour/half hour	Free	Free	Free	Free
IT support material	£2.20	£1.40	£2.20	£1.40
Viewfinder Copies* (if ordered from Clifton Park Museum or Community Libraries handling charge applies)				
Black & White A4 normal	£0.60	£0.60	£0.65	£0.65
Black & White A4 normal, 5 copies	£2.75	£2.75	£3.00	£3.00
Colour A4 normal	£1.15	£1.15	£1.10	£1.10
Photographic Digital Files Standard*				
Each File (standard 1-4 JPEG files ordered)	£2.00	£2.00	£2.00	£2.00
Each File (standard 5+ JPEG files ordered)	£1.80	£1.80	£1.80	£1.80
Photo files on CD-Rom	£1.00	£1.00	£1.00	£1.00
Photo editing if non-standard requirements (per 15 minutes)	£6.00	£6.00	£6.00	£6.00
Photo Quality copies*				
6" x 4"	£4.70	£4.70	£4.70	£4.70
7" x 5"	£5.10	£5.10	£5.10	£5.10
8" x 6"	£5.70	£5.70	£5.70	£5.70
10" x 8"	£6.20	£6.20	£6.20	£6.20
12" x 10"	£6.70	£6.70	£6.70	£6.70
Reproduction Fee*				
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme 1 transmission	£10.35	£10.35	£10.45	£10.45
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, all languages or world, 1 programme, unlimited use	£20.60	£20.60	£20.80	£20.80
Scholarly/educational/non-profit making websites (one off licence fee)	£25.00	£25.00	£25.00	£25.00
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission	£20.60	£20.60	£20.80	£20.80
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, unlimited use	£51.35	£51.35	£51.85	£51.85
Commercial websites (one off licence fee)	£75.00	£75.00	£75.00	£75.00
Handling Charge* - Postal & Telephone orders	£3.00	£3.00	N/A	N/A
Handling Charge - Postal & Telephone orders (1-5 copies)	N/A	N/A	£3.00	£3.00
Handling Charge - Postal & Telephone orders (6-10 copies)	N/A	N/A	£5.00	£5.00
Handling Charge - Postal & Telephone orders (11-20 copies)	N/A	N/A	£7.50	£7.50
Handling Charge - Postal & Telephone orders (21-30 copies)	N/A	N/A	£10.00	£10.00
Handling Charge - Postal & Telephone orders (over 31 copies)	N/A	N/A	£13.00	£13.00

SERVICE: CULTURAL SERVICES

Activity	2009/10 Full	2009/10 Conc./Rothercard	2010/11 Full	2010/11 Conc. Rothercard
Research				
Basic Research up to 15 minutes	N/A	N/A	£6.50	£6.50
Research up to half an hour	£13.00	£13.00	£13.00	£13.00
Research per hour or part hour thereafter	£24.00	£24.00	£24.00	£24.00
Talk by staff (non-vat) (up to 2 hours including preparation)	Minimum £36.00	Minimum £36.00	Minimum £36.00	Minimum £36.00
Transcriptions/Translations	N/A	N/A	£24.00	£24.00
Postage*				
A4 1-10 copies up to 100g	N/A	N/A	£0.65	£0.65
A4 11-30 copies up to 200g	N/A	N/A	£1.00	£1.00
Larger orders (A4) to be calculated according to weight of package	N/A	N/A	Costed on request	Costed on request
A3 1-5 copies up to 100g	N/A	N/A	£0.65	£0.65
A3 6-15 copies up to 200g	N/A	N/A	£1.00	£1.00
Larger orders (UK) to be calculated according to weight of package	N/A	N/A	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Europe):				
A4 1-10 copies up to 100g	N/A	N/A	£1.50	£1.50
A3 1-5 copies up to 100g	N/A	N/A	£1.50	£1.50
A3 6-10 copies up to 200g	N/A	N/A	£2.10	£2.10
Larger orders (Europe) to be calculated according to weight of package	N/A	N/A	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Australia, USA, Canada):				
A4 1-10 copies up to 100g	N/A	N/A	£1.90	£1.90
A3 1-5 copies up to 100g	N/A	N/A	£1.90	£1.90
A3 6-10 copies up to 200g	N/A	N/A	£3.20	£3.20
Larger orders (Australia, USA, Canada) to be calculated according to weight of package	N/A	N/A	Costed on request	Costed on request
Digital Copies:				
In jiffy bag per CD Rom up to 250g (UK)	N/A	N/A	£2.00	£2.00
In jiffy bag per CD Rom up to 250g (Europe)	N/A	N/A	£2.50	£2.50
In jiffy bag per CD Rom up to 250g (Australia, USA, Canada)	N/A	N/A	£3.40	£3.40
Photo quality copies to be calculated according to weight of package	N/A	N/A	Costed on request	Costed on request
EXHIBITIONS, TECHNICAL & CONSERVATION UNIT				
Design, construction and advisory work carried out within Culture and Leisure:				
Materials	At cost + 30% handling charge	At cost + 30% handling charge	At cost + 10% handling charge	At cost + 10% handling charge
Hired Equipment	At cost + 30%	At cost + 30%	At cost + 10%	At cost + 10%
Use of Hired Van	At cost + fuel + 30%	At cost + fuel + 30%	At cost + fuel + 10%	At cost + fuel + 10%
Design, construction and advisory work carried out outside Culture and Leisure but within RMBC:				
Materials	At cost + 10%	At cost + 10%	At cost + 30%	At cost + 30%
Hired Equipment	At cost + 10%	At cost + 10%	At cost + 30%	At cost + 30%
Use of Hired Van	At cost + fuel + 30%	At cost + fuel + 30%	At cost + fuel + 30%	At cost + fuel + 30%
Staffing costs per person per hour	£22.80 + exp.	£22.80 + exp.	£22.80 + exp.	£22.80 + exp.
Rockingham Road Show:				
Hire of Gas Kiln per day	£30.00 + gas	£30.00 + gas	N/A	N/A
Gas Costs per day (dependent on no. of firings)	At cost + 30%	At cost + 30%	N/A	N/A
Cost of pots (dependent on size)	£1.80 - £3.50	£1.80 - £3.50	N/A	N/A
Cost of Van per day	At cost + fuel + 30%	At cost + fuel + 30%	N/A	N/A
Staffing costs per person per hour (N.B. minimum 3 staff for Health and Safety requirements)	£22.80	£22.80	N/A	N/A
Set up of Interactive Touch Screen Computers per hour	£23.25 + transport	£23.25 + transport	N/A	N/A
Supervision of Interactive Touch Screen Computers per hour	£22.80	£22.80	N/A	N/A

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

APPENDIX B

CULTURE AND LEISURE

SCHEDULE OF FEES AND CHARGES

APRIL 2010 – MARCH 2011

Charges are for non-profit making bodies based in Rotherham Metropolitan Borough only. Commercial fees and charges where stated on application.

All charges will be rounded up to the full hour (except where stated).

All charges are exclusive of VAT except where indicated (*) where price includes VAT.

All charges are subject to any changes in VAT Regulations.

Individuals eligible for the concessionary rate are as follows:

- * Individuals who are holders of Rothercard (for individual services – e.g. tickets, equipment hire, etc., not on behalf of an organisation), juniors (under 16 years of age), persons aged 60 years and above, and schools and registered youth groups within Rotherham Metropolitan Borough.

- * Carers/Personal Assistants accompanying people with special needs to sports facilities/activities will be entitled to free admission (check with facility for details of eligibility). Carers/Personal Assistants acting on behalf of a Rothercard holder (who produce both the Rothercard and the Rothercard holder's library ticket) are also eligible for the concessionary rate in Libraries and Information Services. Carers/Personal Assistants will also be entitled to concessionary rates at Rotherham Theatres.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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